

Checking procedure to avoid plagiarism in manuscripts submitted for publication in the Journal of Education 21.

In accordance with the CA Resolution 82/4.01.2022 together with its annexes, the Senate Resolution no. 119/23.09.2021 and the UBB CA Resolution 15823/14.11.2022, the present document describes the procedure for similarity analysis of texts received for publication and the use of the software for detecting similarities in articles submitted for publication in the Journal Education 21.

The policy of Education 21 Journal on good conduct in scientific research

The Education 21 Journal is committed to maintaining the highest level of integrity in its published content. To this end, it respects international, national, and institutional standards, the principles specific to scientific research activities and the publication of research results, and sanctions undesirable behavior by authors.

The journal's policy on good conduct in scientific research aims to avoid intentional or accidental fraud, respectively:

"b) fabrication of results or data - the reporting of fictitious results or data that are not the actual result of a research and development activity;

c) falsification of results or data - selective reporting or rejection of data or undesired results; manipulation of representations or illustrations; alteration of experimental or numerical apparatus to obtain desired data without reporting the alterations made;

(d) plagiarism - the presentation in a written work or oral communication, including in electronic form, of texts, expressions, ideas, demonstrations, data, hypotheses, theories, results, or scientific methods extracted from written works, including in electronic form, of other authors, without mentioning this fact and without making reference to the original sources;

(e) self-plagiarism - the presentation in a written work or oral communication, including in electronic form, of texts, expressions, demonstrations, data, hypotheses, theories, results, or scientific methods taken from written works, including in electronic form, by the same author(s), without mentioning this fact and without making reference to the original sources." - according to Article 4(1)(b), (c), (d) and (e) of Act No 206/27.05.2004 (*updated* to 28 January 2016*) on good conduct in scientific research, technological development, and innovation.

Plagiarism and self-plagiarism checking procedure

All manuscripts will be subjected to a similarity analysis of the texts using similarity, plagiarism, and self-plagiarism detection software, this being the first action in the laborious process of analyzing, reviewing, and editing the articles submitted for publication in the Education 21 Journal.

Authors who submit manuscripts for publication in issues of Education 21 Journal assume their authenticity and lack of plagiarism by filling in the form and submitting it for registration. At the same time, authors should be aware that manuscripts received for analysis will be checked with dedicated anti-plagiarism software, and if elements of plagiarism are discovered there will be consequences as follows:

- the manuscript will not be considered for publication;

- the editorial team reserves the right to contact affiliated institutions of authors who have not respected the principles of research and publication ethics.

Report of similitude

The similarity report will be elaborated as follows:

- editors enter the text provided by the author into the plagiarism checker software provided by the university;
- the check will be carried out within the first 15 days from the date of receiving the article;
- the results of the analysis provided by the anti-plagiarism software will be complemented by a qualitative analysis carried out by the journal's editors following conceptual and general guidelines on plagiarism and self-plagiarism;
- the final similitude report will contain the elements and the list of documents identified as sources of fragments taken from the analyzed text, as well as the similarity index;
- the journal will retain and archive the reports and electronic records of anti-plagiarism checked texts;
- depending on the existence of elements of plagiarism, the material will be graded as "Accepted" - which will allow the manuscript to proceed to the next stages of review, or "Rejected" - which will not allow the manuscript to proceed to the next stages of review.